

Kentucky Board of Social Work
Monthly Board Meeting
April 28th, 2025

Board Members Present:

Hank Cecil, LCSW
Whitney Cassity-Caywood, LCSW
Genesia Kilgore-Bowling, CSW
Lori Vogel, LCSW
Laura Guffey, LSW

Staff Present:

Marc Kelly, Executive Director
Vanessa Jones, Executive Assistant
Mark Brengelman, Board Attorney
Mike Nickles, Board Attorney

Call to Order

Hank Cecil called the meeting to order at 11:32 a.m. ET.

Board Minutes:

March 31, 2025, minutes – a motion was made by Lori Vogel and seconded by Laura Guffey to approve the March minutes for the March 31st meeting with change in the announcement section. Motion carried by unanimous voice vote.

Operations Report:

Marc Kelly, Executive Director, reported the following for the operations report:

Applications-97

LSW licenses-7

CSW Licenses-32

LCSW Licenses-40

Renewals-186

Temporary permits-11 clinical and 1 non-clinical

Supervision contracts- 78 approved 3 deferred due to checking the box on the contract form where no supervision hours count. He stated when he contacted the supervisee and supervisor to get this corrected, so he advised all to double check their contracts before submitting the contract.

CEU providers-8 approved

Total number of active licensees-7,970

Lori Vogel made a motion to accept the Operations report. Genesia Kilgore-Bowling seconded. Motion carried by unanimous voice vote.

Annual Report

Hank Cecil shared that the annual report was posted on the website and Facebook page. He shared he has received various emails thanking the board for sharing it.

Financial Report

Whitney Cassity-Caywood reported board expenditures and revenues for month – March income: \$53,621.30; March expenses: \$33,947.24; Fund balance: \$732,280.10. Whitney shared that the board is still operating within the budget and have only spent 44%. She shared that the allocation of \$832,00 is for this budget year and next year it will be \$838,600. Whitney Cassity-Caywood made a motion to accept the financial report. Genesia Kilgore-Bowling seconded. Motion carried by unanimous voice vote.

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Board Members Travel and Per Diem:

Board members per diem and travel for the today's (4/28/25) meeting – Whitney Cassity-Caywood made a motion to approve the Board's per diem and travel for the April 28th meeting. Lori Vogel seconded. Motion carried by unanimous voice vote.

Committees

Application Committee

Lori Vogel, LCSW

Applicant 1 – The committee recommends that this applicant's application be approved to take the master exam. Motion to approve for exam carried by unanimous voice vote.

Applicant 2 – The committee recommends that this applicant's application be deferred until the next meeting due to needing more information. Motion to defer carried by unanimous voice vote.

Applicant 3 – The committee recommends that this applicant's application be deferred until the next meeting due to needing more information. Motion to defer carried by unanimous voice vote.

Complaint Committee

Hank Cecil, LCSW

A recommendation and motion were made by the committee to dismiss **Complaint No. 24-46** as there was insufficient evidence to support the initiating complaint. Motion to dismiss made by committee of one. Lori Vogel seconded. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 24-48** as there was insufficient evidence to support the initiating complaint. Motion to dismiss made by the committee of one. Lori Vogel seconded. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to enter an Agreed Order on **Complaint 25-02** with settlement authority given to Board attorney for notice of administrative hearing. Motion to enter into an Agreed Order made by the committee of one. Lori Vogel seconded. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-05** as there was insufficient evidence to show any violations of the law. Motion to dismiss made by the committee of one. Lori Vogel seconded. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-06** as there was insufficient evidence to support the initiating complaint. Motion to dismiss made by the committee of one. Lori Vogel seconded. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to refer **Complaint No. 25-24** to the Board investigator for investigation. Motion to refer complaint to investigator made by the committee of one. Lori Vogel seconded. Motion carried by unanimous voice vote.

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A recommendation and motion were made by the committee to refer **Complaint No. 25-30** to the Board investigator for investigation. Motion to refer complaint to investigator made by the committee of one. Lori Vogel seconded. Motion carried by unanimous voice vote

A recommendation and motion were made by the committee to dismiss **Complaint No. 25-32** as there was insufficient evidence to support the initiating complaint. Motion to dismiss made by the committee of one. Lori Vogel seconded. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to refer **Complaint No. 25-33** to the Board investigator for investigation. Motion to refer complaint to investigator made by the committee of one. Lori Vogel seconded. Motion carried by unanimous voice vote

A recommendation and motion were made by the committee to enter an Assurance of Voluntary Compliance on **Complaint No. 25-28**. Motion to enter into an Assurance of Voluntary Compliance made by the committee of one. Lori Vogel seconded. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to enter an Agreed Order on **Complaint 25-29** with settlement authority given to Board attorney for notice of administrative hearing. Motion to enter into an Agreed Order made by the committee of one. Lori Vogel seconded. Motion carried by unanimous voice vote.

Hank Cecil reminded all that when we received complaints regarding a supervisee and a supervisor and the supervision hours that were obtained under a temp permit contract and not a CSW in supervision contract that this is the way they are handled in prior cases, so the committee recommends an Assurance of Voluntary compliance for the supervisee and an Agreed Order for the supervisor.

A recommendation and motion were made by the committee to have the board attorney issue orders of the board on **Complaint No. 24-62; 24-66; 24-74; 24-75; 24-77; 24-80; 24-87; 25-01; 25-11; and 25-13** due to not responding to the initial complaint notice within the required 20 days. Motion to issue orders of the board on all these complaints made by the committee of one. Lori Vogel seconded. Motion carried by unanimous voice vote.

Old Business

ASWB updates- Hank Cecil and Whitney Cassity-Caywood reported.

Hank shared that the ASWB education meeting is set for May 1-3 and he, Marc Kelly, and Whitney Cassity-Caywood will be attending. There is a lower attendance than normal and Whitney Cassity-Caywood stated Canadians were concerned was about their electronics being taken but there is a robust agenda. A report will be given at the next meeting.

Compact Licensing updates- Hank Cecil reported.

Hank shared that there are now 25 states involved. The Executive Committee and the Rules and Finance Committees meet regularly to decide on the data system and the rules.

IT Updates - Hank Cecil reported.

Hank shared that the application software for new applications now live. He stated there were a few glitches, but they have already been resolved. He shared that for now staff will use both systems

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and they have reported that all is going well. He shared that the next phase is the data migration and notices will be sent. Use of the old system is in place until the new one is finished. He stated that incorporating the supervision forms and contracts is still being explored.

Regulations update – Hank Cecil reported.

Hank shared that the emergency and ordinary compact regulation, 201 KAR 23:012 and the amended 201 KAR 23:075, and the new regulation 201 KAR 23:025 were filed.

Genesia Kilgore-Bowing asked what happens if CSWE loses federal recognition? Hank stated we will have to wait and see what they say as law and regulation reference CSWE accreditation.

Hank shared the updated code of ethics regulation 201 KAR 23:080 where the board's recommendations were added. He stated we need more discussion on all the changes within this regulation but he wants to continue to update it with all the recommendations at each meeting.

Genesia Kilgore-Bowling stated she will share this with the associations so they can provide feedback before formally submitting it and having the regulation comment period.

Exam Prep Workshop- Hank Cecil reported.

Hank shared that the call went great and they had 25-30 people on the call. Marc Kelly shared that registrations for the workshop are coming in and as of Friday there were 20 registered so a good turnout for the June workshop. Hank shared that the board offer this again later in the year

CSW Course – Hank Cecil reported.

Hank shared that he and Mar Kelly updated the CSW in supervision training course. The course now includes more information on the temporary permit license supervision contract and how the hours obtained under it are different than the CSW in supervision contract.

May Listening Session- Hank reported.

Hank shared that the next listening session will be Friday May 30th at 11:00m CT and 12:00 ET time via zoom Staff will post information to the board's website and Facebook pages. The link for the session will be posted the night before or early that morning.

New Business none at this time

Announcements

Hank Cecil shared that Lori Vogel received the Presidents Award for Advocacy for Students in Mental Health and Social Work. All congratulated her.

Guest addressed with board about a complaint case. Hank Cecil thanked them for attending and let them know they could leave any information with the board attorney before leaving. Mark Brengelman board attorney explained the complaint process and let them know that the case is still pending but that they will receive a letter letting them know the outcome once it is completed.

Adjournment – Lori Vogel made a motion to adjourn the meeting at 12:38 pm. Seconded by Laura Guffey. Motion carried by unanimous voice vote. Meeting adjourned.

Next meeting: Hank Cecil reminded all that there will not be a board meeting in May and the next one is scheduled for **MONDAY, JUNE 9, 2025**, at 10:30 am CT/11:30 am at the Board office, 125 Holmes Street, Suite 310, Frankfort, KY 40601.

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Respectfully submitted,

Karna Hefey
Board Secretary

Board Approved Date: 6/9/2025